

**Tayport Primary
Playgroup and Ferryport Nursery
Parent Council
Minutes of Committee Meeting
Held on Thursday 30th April, 2015
At 7pm in the School**

Present: Sherree Rennie (Chair), Jill Tennant (Vice Chair), Linda Welsh (Treasurer), Vanessa Rengger (Secretary), Jane Holmes (HT), Jennifer Peterson (DHT), Susan Mains, Angela Scott, Jacqui Sugden, Andrew Allan, Lesley Wallace (P2/3)

Apologies: Cllr. Margaret Taylor, Sharon Avery (P5), Amanda Simpson (P6/7), Kirsten Rae, Chris Torrance.

1	<p>Approval of Minutes of Meeting on 19.2.15 Approval of minutes was proposed by Jacqui Sugden and seconded by Susan Mains.</p>	
2	<p>Chairperson’s Report (SR) Nothing to report.</p>	
3	<p>Treasurer’s Report (LW) The bank balance as at year end 31.3.15 was a healthy £19,033.53. We received a number of grants and donations during the year; £8,543 from Awards for All (Big Lottery), £4,500 from Cash for Kids, £500 from Bank of Scotland Community Fund, £300 donation from Sherree’s Gran , £700 donation in memory of Euan Fearn as well as proceeds of parent council fundraising from the fete, coffee morning and open day which totalled £2,527.19. Expenditure on the playground so far included; £90.92 for playground paint, £1080 for planters , and £75 for a balance beam for the nursery. A donation of £700 was made for Christmas parties and the panto and £125 subsidy provided for the P2/3 Museum of Scotland Egyptian trip. £1,476 was donated to the school for visualisers and £318.53 to the Eco committee for wheelie bins. The imminent £12,301.20 cost of the agility trail will go in to this year’s accounts and will leave us with a balance of £6,732.33 which is all for the playground. We still have to fund an outdoor classroom. As the remaining part of the 30% of funds allocated to the school had been spent on visualisers, the new fundraising year will start now with a 70/30 split between playground and school.</p>	
4	<p>Secretary’s Report (VR) Minutes of the last meeting are now up on the parent council website. Following a discussion at the last parent council meeting a request for volunteers willing to pass on skills (eg: gardening) to the children was posted on the parent council website. JH asked to view a copy of the text before</p>	

	agreeing to circulate this more widely via posters and parent council facebook.	
5	<p>Headteacher's Report (JH)</p> <p>Assemblies have been told that the agility trail will be installed at the beginning of next week, which will mean a few days of indoor play. For safety reasons, there will be a class rota for using the new equipment. A voluntary workshop on "7 habits of highly successful families" will be held shortly.</p> <p>Groupcall company have recently changed their terms and conditions, so that for £1.99 per family per year the school is allowed one text per family per week. Any more texts will cost 4p per text, which could result in very high costs, so the school is reviewing the use of this facility and looking at alternatives.</p> <p>Parentwise survey via paper copies achieved 73% response rate and staff are working through the comments. One thing that was mentioned is that not enough parents are receiving information about the afterschool club.</p> <p>Homework Survey- A summary of responses has been sent out to parents.</p> <p>Playground Games – the children have written to Scott and Fyffe requesting funding for picnic benches. A letter will go out soon to the charity shop asking for a donation towards a giant chess set and a giant tower block. The school will provide funds for new skipping ropes.</p> <p>The donation made to the school in memory of Sherree's Gran (£650) has not yet been spent.</p> <p>It was agreed that the money from the Funky Fluorescent Fitness sponsored event could go towards a new music system for the playground.</p> <p>Scripture Union is going well.</p> <p>JP will see that the Nursery children have the opportunity to play on the agility trail.</p>	VR send email to JH to forward info for website.
6.	<p>Nursery News (JP)</p> <p>The Nursery children met their buddies last week.</p> <p>Anne Brotherston has been on a 2 day course entitled "Parents as our Education Partners."</p> <p>A sponsored Nursery Rhyme Time took place recently raising funds for Guide Dogs for the Blind. The children are waiting to receive a visit from the new puppy, Ferry.</p> <p>Future events:</p> <p>8.5 – Clydebuilt Puppets are performing for Nursery and P1.</p> <p>14.5- Library visit.</p> <p>25.5 – Rag bag collection</p> <p>29.5 – Sports Day</p> <p>Parent chats will take place during May.</p> <p>Foreshore visits will take place during May and June.</p> <p>12.6 – Transition day</p> <p>16.6 – Info evening at the school for new P1 intake.</p>	

7	<p>Playgroup (LM) No representative present.</p>	
8	<p>Playground Committee (VR) Agility Trail As already reported the installation of the agility trail will take place week beginning May 4th. Total cost is £12,301.20, which includes an 8% management fee to Fife Council of £911.20. Euan’s donation will go towards the agility trail. The committee thanked VR for her effort and persistence with ensuring the installation of our agility trail.</p> <p>BT Project We are waiting for plans to be finalised, but it should go ahead Spring/Summer.</p> <p>Planters/Plants JT and VR have received a wish list from each class and have priced up the plants/seeds at £40. Nursery still have to finalise their requirements and it was agreed that the spare planter could be planted with herbs (this is in the budget) Jim Kinnear will donate some Lobelia, Petunias and Geraniums and the Community Council will donate £25. A further £15 will be needed from the parent council to fulfil the requests and this was agreed by the meeting.</p> <p>Acknowledgement of Funders We are required to acknowledge funders, so we propose putting up a plaque in the playground which will list Awards for All, Cash for Kids, Bank of Scotland. BT and the families who have donated.</p>	<p>JT/VR to purchase plants</p> <p>SR to investigate.</p>
9	<p>AOCB Dates for the Diary 29.5 – Sports Day (back up days, 5th and 19th June) 12.6 – Primary 7 transition week 16.6 – P7 Games Day 18.6 – School Fete. 29.6 – Primary 7 disco (SR to organise disco and it was agreed that Parent Council will pay for disco). Relevant bag drops to be organised.</p> <p>Spree books- fundraiser The school had received an invitation to order and sell Spree voucher books. This has been a successful fundraiser in the past. Cost per book is £20, of which the school retains £5. Books are on a sale or return basis, so we decided to order 65 copies of the Tayside edition.</p> <p>P2/P3 Trip to National Museum of Scotland/Egyptian workshop Mrs Wallace thanked the parent council for subsidising the trip. She had provided photos of the trip to put on the parent council website as well as some examples of the thank you letters written by the children.</p> <p>Community Garden VR advised that there has been a delay in the planning procedure, but that this is being resolved and permission should soon be granted. JH would like to put plans for the school’s allotted garden plot in to next year’s school improvement plan and asked for confirmation that the school would have access to their plot from October.</p>	<p>SR</p> <p>SR/VR</p> <p>VR to organise.</p> <p>VR to arrange</p> <p>VR to check timescales</p>

	<p>Cost of Christmas Pantomime The committee wonder whether any reduction could be found by using TAMS or other provider. Current costs for M and M productions are £690 for summer show and £1300 for Christmas production. Any cancellation of M and M booking would have to be by end May.</p> <p>Community Sports Hub SR is providing assistance to the community sports hub committee with assessing which groups might use the sports centre.</p> <p>AGM Date of AGM will be Thursday 27th August at 7pm. Notice to be organised in Fife Herald one month before meeting.</p>	<p>SR/LW to check and report to JH</p> <p>VR</p>
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Next meeting – AGM Thursday 27th August, 2015 at 7pm