

**Tayport Primary School**  
**Playgroup and Ferryport Nursery**  
**Parent Council**  
**Minutes of Meeting**

**AGM: Wednesday 3<sup>rd</sup> September 2014**

**7pm at Tayport Primary School**

Present: Linda Welsh (Treasurer), Vanessa Rengger (Secretary) , Jill Tennant (Vice Chair), Jane Holmes (HT), Jennifer Peterson (DHT), Angela Scott, Ashley Clark, Lauralee Williamson, Jimmy McCluskey, Sharon Black, Amanda Simpson, Suzanne Boyd-Thorpe, Fraser Tennant, Andrew Dykes, Chris Torrance, Alison Christie, Jacqui Sugden, Bruce Robertson.

Apologies: Sherree Rennie, Kirsten Rae, Laura McDonald, Sandra Turnbull , Jenni McCallum, Maggie Taylor

<b>1</b>	<p><b>Minutes of Last AGM</b></p> <p>Approval of the minutes of the last AGM was proposed by Alison Christie and seconded by Angela Scott</p>	
	<p><b>Chairperson's Report(SR)</b></p> <p>In Sherree's absence , Linda Welsh read the Chairperson's report, which began by thanking everyone for attending the meeting and last year's Parent Council Committee for all their hard work. Thanks also to Mrs Holmes and the staff for pulling together to tackle the work needed after last year's school inspection. Parents have commented favourably on the changes which have been implemented so far, but would like to be kept informed of progress on this and attainment levels via regular newsletters.</p> <p>The Parent Council focus this year will be to support the purchase of remaining visualisers required for the classrooms and also equipment for the playground. We will also contribute to upgrading the school library if required.</p> <p>Fundraising events for the forthcoming year will comprise 4 or 5 larger events , the first of these hopefully a Halloween Themed Coffee Evening/Coffee Morning.</p> <p>The Parent Council would like to encourage regular attendance by teachers at our meetings this year and we would like to revisit the idea of having a</p>	<p>JH to advise if library upgrading required</p>

	parent representative per class to gather comments from pupils, teachers and parents.																									
<b>3</b>	<p><b>Treasurers Report(LW)</b></p> <p>LW presented the Statement of Income and Expenditure for the year to 31<sup>st</sup> March 2014, which had been certified by Anne Sharp. Income for the year was £3176.20 comprising funds from the summer fete, coffee morning , loose change bottle and sponsored walks. This was down 40% from last year due to a lack of space for fundraising activities whilst the new gym was under construction.</p> <p>Total expenditure this year was nearly £4300 from funds we had built up in previous years.</p> <p>£2500 was donated for two smartboards, meaning that every class teacher now has this technology.</p> <p>We subsidised the school panto, made donations to the Christmas parties for the school/playgroup and nursery and also subsidised a P2/3 Egyptian themed trip to Edinburgh last year.</p> <p>The bank balance at the 3.9.14 was £3883.07, which is entirely ringfenced for playground use.</p>																									
<b>4</b>	<p><b>Secretary's Report(VR)</b></p> <p>All of the indemnity insurances, licences and memberships are up to date for the year.</p>																									
<b>5</b>	<p><b>Election of New Office Bearers (JH)</b></p> <p>JH took over control of the meeting. JH gave thanks to all the existing office bearers for all their hard work during the previous year.</p> <table border="1"> <thead> <tr> <th><u>Office</u></th> <th><u>Name</u></th> <th><u>Proposed</u></th> <th><u>Seconded</u></th> </tr> </thead> <tbody> <tr> <td>Chair</td> <td>Sherree Rennie</td> <td>Linda Welsh</td> <td>Jimmy Mccluskey</td> </tr> <tr> <td>Vice-Chair</td> <td>Jill Tennant</td> <td>Vanessa Rengger</td> <td>Angela Scott</td> </tr> <tr> <td>Treasurer</td> <td>Linda Welsh</td> <td>Lauralee Williamson</td> <td>Alison Christie</td> </tr> <tr> <td>Secretary</td> <td>Vanessa Rengger</td> <td>Lauralee Williamson</td> <td>Ashley Clark</td> </tr> <tr> <td>Co-opted</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	<u>Office</u>	<u>Name</u>	<u>Proposed</u>	<u>Seconded</u>	Chair	Sherree Rennie	Linda Welsh	Jimmy Mccluskey	Vice-Chair	Jill Tennant	Vanessa Rengger	Angela Scott	Treasurer	Linda Welsh	Lauralee Williamson	Alison Christie	Secretary	Vanessa Rengger	Lauralee Williamson	Ashley Clark	Co-opted				
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6	<p><b>AOCB</b></p> <p>There were no further items for discussion, so the AGM was concluded</p>	
7	<p><b>Minutes of last Meeting 7.5.14</b></p> <p>Approval of the minutes was proposed by Angela Scott and seconded by Jill Tennant.</p>	
8	<p><b>School News (JH)</b></p> <p>Mrs Holmes commented that the children were all looking very smart in their school uniform.</p> <p>There are 4 new members of staff this year with a good mix of experience.</p> <p>P1/2 Ms Ford</p> <p>P2 Ms Milne</p> <p>P2/3 Mrs Wallace</p> <p>P3/4 Mrs Fearn</p> <p>Miss Baird has taken up a new position elsewhere since the summer.</p> <p>Miss Kelly is with us on supply covering non-class contact time until the October holidays.</p> <p>Applications for a replacement for Miss Baird closed on Friday and interviews for this and another part time post will be held imminently.</p> <p>Refurbishment</p> <p>Girls and Boys toilets have been completely renovated over the summer and are a huge improvement.</p> <p>During the October holidays the brown carpet on the top corridor and up to the Head's office will be replaced.</p> <p>The window replacement going forward will take place as part of planned maintenance.</p> <p>Standards and Quality Report</p> <p>Every parent will get a summary of this and the improvement report in due course.</p> <p>Mrs Holmes would like to arrange an extra parent council meeting to discuss Vision and Values of the school.</p> <p>Attainment levels in the school are at an acceptable level compared with</p>	

	<p>other pupils of similar ages.</p> <p>In response to a question about the quality of teaching provided by probationers, Mrs Holmes explained that they have a mentor 4 days a week from the school staff and spend 1 day a week on further development training. Parents present commented that the probationers are usually very good teachers.</p> <p>Our 2 probationers from last school year, Miss Dunn and Mrs McCrae have obtained permanent jobs in Newport and Dundee respectively.</p> <p>JH explained that it is not always possible to keep probationers on the staff at the end of the year.</p>	
<p><b>9</b></p>	<p><b>Nursery News (JP)</b></p> <p>The nursery numbers are 26 in the morning and 13 in the afternoon.</p> <p>Currently has a full complement of staff. Jackie Ross left at the end of the session as she wanted a full time position. Elaine Moyes is currently on supply as an Early years officer.</p> <p>New hours for the nursery this session are:</p> <p>8.30am - 11.40am</p> <p>12.40pm- 3.50pm (core time is 12.45pm to 3.15pm)</p> <p>These extended hours are causing some problems with timetabling whole school meetings.</p> <p>This term the following events are planned:</p> <p>Childsmile-toothbrushing, farmer visit for harvest time, library visits and a trip to the botanic gardens. Tempest photographers will be in the Nursery only on 9<sup>th</sup> October for individual and family photos.</p> <p>Staff are trying to encourage parental involvement to help with weekly library rota etc.</p>	
<p><b>10</b></p>	<p><b>Playgroup News (LM)</b></p> <p>In Laura's absence VR read Playgroup report. There are 31 children enrolled with possibility of 2 more joining soon.</p> <p>Finances are in better shape. Sponsored fundraising event 20th September will see Laura McDonald, Amanda McRobert and Fiona Towns climbing munroes.</p> <p>A trip to St. Andrews Botanic Garden is planned for 18<sup>th</sup> September.</p>	

	<p>Sandra has nearly finished her SVQ3, Hannah will be starting SVQ3 shortly and Laura has started a BA in Childhood Practice.</p>	
11	<p><b>Playground Committee (VR)</b></p> <p>VR reported that the parent council had been successful in getting through to the voting for funds from the Bank of Scotland community fund which would be put towards a horseshoe shaped seating area with planters. Awards-will be £3000, £2000, £1000 and £500 and there are 4 candidates, so we will receive min, £500, but we would really like £3000.</p> <p>A letter has already gone out to school parents, but we decided to put up posters and leaflet every household in Tayport for which we had some enthusiastic volunteers. A local radio advert was also mentioned.</p> <p>12 planters have also been ordered; 11 for the school and 1 for the nursery. They are similar to those opposite the garage. Unfortunately the new Fife Council procurement system did not process our order before the summer holidays, but this has now been rectified and we look forward to receiving them.</p> <p>Some concern was expressed by the meeting about the number of people skateboarding and hanging around in the school playground outside school hours and what this would mean for any new equipment. JH has already spoken with the community policing team as there had been groups of people on the roof of the school (?)</p> <p>Chris Torrance offered to speak to Bill Connor, who is taking a major role in the group raising funds (£90,000) for a replacement skatepark, about the importance of responsible behaviour by members of the skateboarding community. VR raised the possibility of the parent council making a small donation to their fundraising, but this was not felt appropriate at this time.</p>	
12	<p><b>New Madras Planning Permission (FT)</b></p> <p>Fraser Tennant reported that he and Jill had attended a meeting of Parent Voice.</p> <p>Concern was expressed that there was little vocal support from Tayport for the new build, so FT and JT had undertaken to speak to Bill Connor about voting for the new school at the Council Planning Meeting on 10<sup>th</sup> September, which he confirmed he would.</p> <p>The planning procedure can still move forward, despite the judicial review of process scheduled for 3<sup>rd</sup> December. Over 600 people signed the petition pressing for the newbuild and opposing the judicial review.</p> <p>Comments for the online planning process can be viewed on:</p>	

	<a href="http://planning.fife.gov.uk/online/application">http://planning.fife.gov.uk/online/application</a> , then choose 'fife direct planning applications' followed by 'comment on an application'	
<b>13</b>	<p><b>AOCB</b></p> <p>CT requested that Parent Council office bearers be professional about the comments they post on facebook.</p> <p>Mrs Holmes advised that Mrs Macauley's baby is a little girl called Libby, born in the summer holidays.</p> <p>Mrs Simpson requested parent help with the urns at the Macmillan Coffee Morning which her class (P6/7) are holding on the 26<sup>th</sup> September.</p>	

The meeting closed at 8.30pm

Proposed date for next meeting is Wednesday 8<sup>th</sup> October, 2014