

**Tayport Primary School
Playgroup and Ferryport Nursery
Parent Council**

Minutes of Meeting

Held on Wednesday 19th November, 2014 at 7pm

Present: Linda Welsh (Treasurer), Jill Tennant (Vice Chair), Vanessa Rengger (Secretary), Jane Holmes (HT), Jennifer Peterson (DHT), Susan Mains, Jimmy Mccluskey, Kirsten Rae, Cllr Bill Connor, Bruce Davidson (Scouts), Chris Torrance, Kirsty Wright, Stephanie Forbes.

Apologies: Sherree Rennie (Chair), Cllr Margaret Taylor, Sharon Black, Christy Allan, Carole Thompson, Allison Wilson.

The meeting was chaired by Linda Welsh, in Sherree's absence.

1	Minutes of Meeting 8.10.14 Approval of the minutes was proposed by Jill Tennant and seconded by Chris Torrance.																	
2	<p>Treasurer's Report (LW) Bank balance currently stands at £4561.81 excluding £500 from Bank of Scotland Community Fund.</p> <p>Income since the last meeting:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Halloween Coffee Afternoon</td> <td style="text-align: right;">£864.51</td> </tr> <tr> <td></td> <td style="text-align: right;">Few expenses still to come off, but amount raised will still be over £800.</td> </tr> <tr> <td>Donation from Sherree's Granny</td> <td style="text-align: right;">£150</td> </tr> <tr> <td>Bank of Scotland Community Fund Award</td> <td style="text-align: right;">£500 (not yet received)</td> </tr> <tr> <td>Sherree's cousin's funeral collection</td> <td style="text-align: right;">£750</td> </tr> <tr> <td></td> <td style="text-align: right;">JH said that the school is very grateful for this gift in a time of grief. We plan to discuss with family a memorial plaque in the playground</td> </tr> </table> <p>Expenditure since the last meeting:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Renewal of lottery licence with Fife Council</td> <td style="text-align: right;">£24</td> </tr> <tr> <td>Plants and bulbs for planters</td> <td style="text-align: right;">£34</td> </tr> </table> <p>Future Expenditure Christmas Parties It was agreed that the Parent Council would make a contribution of £25 per</p>	Halloween Coffee Afternoon	£864.51		Few expenses still to come off, but amount raised will still be over £800.	Donation from Sherree's Granny	£150	Bank of Scotland Community Fund Award	£500 (not yet received)	Sherree's cousin's funeral collection	£750		JH said that the school is very grateful for this gift in a time of grief. We plan to discuss with family a memorial plaque in the playground	Renewal of lottery licence with Fife Council	£24	Plants and bulbs for planters	£34	PC and school to write Letters of thanks
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	<p>class/playgroup/nursery.</p> <p>Pantomime</p> <p>Parent Council will subsidise the cost of M and M's production of Sleeping Beauty at the same level as last year (£400)</p>													
3	<p>School News (JH)</p> <p>JH asked if the events calendar for December could be publicised on the Parent Council website/facebook in advance of a school newsletter.</p> <table border="1"> <tr> <td>Fri 12th December</td> <td>Open Afternoon and Christmas Fair (opportunity for parents to fill in Parentwise survey)</td> </tr> <tr> <td>Mon 15th December</td> <td>M and M pantomime – Sleeping Beauty Performances at 9.15 and 10.15 am</td> </tr> <tr> <td>Tues 16th December</td> <td>Nativity Play by P1 and P2 – The Little Red Robin Performances at 2pm and 6.30pm in Sports Hall 2 tickets per family and waiting list for additional tickets as last year.</td> </tr> <tr> <td>Wed 17th December</td> <td>1.20 to 3pm– P3 and P4 Christmas Party 6- 7.30pm P5, P6 and P7 Christmas Disco in Sports Hall</td> </tr> <tr> <td>Thurs 18th December</td> <td>Morning – Nursery Christmas Party 1.20 -3pm P1 and P2 Christmas Party</td> </tr> <tr> <td>Fri 19th December</td> <td>10 am Church Service Christmas Celebration 12.35 End of Term</td> </tr> </table> <p>Christmas Fair</p> <p>LW reiterated that the Parent Council is happy to reimburse teachers for purchase of craft materials for items sold at the Christmas Fair. Please give receipts to Mrs Peterson who will forward them to LW.</p> <p>Punch balls were very successful at the Halloween Event. Kirsten Rae has found a cheaper supplier – advise Sherree.</p>	Fri 12 th December	Open Afternoon and Christmas Fair (opportunity for parents to fill in Parentwise survey)	Mon 15 th December	M and M pantomime – Sleeping Beauty Performances at 9.15 and 10.15 am	Tues 16 th December	Nativity Play by P1 and P2 – The Little Red Robin Performances at 2pm and 6.30pm in Sports Hall 2 tickets per family and waiting list for additional tickets as last year.	Wed 17 th December	1.20 to 3pm– P3 and P4 Christmas Party 6- 7.30pm P5, P6 and P7 Christmas Disco in Sports Hall	Thurs 18 th December	Morning – Nursery Christmas Party 1.20 -3pm P1 and P2 Christmas Party	Fri 19 th December	10 am Church Service Christmas Celebration 12.35 End of Term	<p>JH will put notice in the daybook</p> <p>KR advise SR</p>
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4	<p>Workshop</p> <p>Vision and Values</p> <p>Participants split into 4 groups. We were asked to review a number of suggestions for core values for Tayport Primary School and select 10 values, which we then had to reduce to 4.</p> <p>This exercise will be repeated with staff and pupils as part of the process to select the Visions and Values for Tayport Primary.</p> <p>Standards and Quality Report</p> <p>There were no significant comments on the report.</p>													
5	<p>Playground Committee (VR)</p> <p>Bank of Scotland Community Fund</p> <p>The Parent Council have recently been awarded £500 by the Bank of Scotland Community Fund. Thank you to Kirsten Rae for putting us forward and to everyone who helped with the publicity. If we wish we can apply again next year!</p> <p>As this funding will only contribute in a small way to the cost of an outdoor classroom, we will need to make further funding applications/fundraise.</p>													

	<p>Plans for Planters Planters will be planted up over the next week with daffodils and winter pansies and primroses. Thank you to Jill Tennant and her dad for fetching compost, to Chris Torrance (and Jim Kinnear) for organising gro-bags and to Vanessa for buying the plants. A team of helpers will assist Miss Black and the classes to plant their respective planters. The nursery will take responsibility for their own planter. Next April it is the Eco – committee’s intention for each class to choose what they wish to grow, be it flowers or vegetables.</p> <p>Awards for All funding We are waiting to hear the result of our application, which should be known before the Christmas holidays. Once we know the outcome we can make decisions about allocating existing funds.</p>	
6	<p>AOCB Education Provision Engagement Meeting Bell Baxter 25.11.14 6.30 – 8pm All parents are encouraged to attend this meeting which will seek views on proposed fundamental changes to the organisation of Primary and Secondary Schooling.</p> <p>Possible Further Funding Options Bruce Davidson mentioned a few other possible local sources of funding:</p> <p>Military Covenant Can provide help with funding plus engineers to install equipment. They have helped refurbish the scout centre at Michael Lodge. Contact is Susan Bud at The Hive, Leuchars – 01334 857 649.</p> <p>Community Council Annual Flower Budget Each year the Community Council applies for £250 budget. Bruce Davidson has tried unsuccessfully in the past to obtain this funding for the school.</p> <p>War Memorial Fund This fund is considerable and managed by the Community Council. Suggestion that we might try to access some of this fund for World War 1 related projects: Trips to war graves in Belgium (possibly unsuitable for younger children) A Study of how World War 1 affected local families. (Jill Lewis, ex Tayport library is researching in this area). All day trips to local museums could be considered.</p> <p>Lottery Licence Kirsten pointed out that our lottery licence allows us to hold external raffles eg in the post office.</p> <p>Recruiting More Volunteers for Parent Council (CT) Chris wondered how we could get more people involved. Leuchars’ Parent Council seems to be particularly successful- Kirsten Rae offered to find out how they attract volunteers.</p>	<p>LW please put details of meeting on facebook</p> <p>Playground Ctee to discuss</p>

	<p>It was noted that we only hold fundraising events and never 'social events'. Perhaps this would be a route to encourage more people.</p> <p>Community Use of Sports Hall Bruce Davidson mentioned that promoting community use of the Sports Hall would raise the school's profile. It is not clear to the public how the booking process works. JH advised that booking has to be made via the Headteacher.</p> <p>Scout Hut Redevelopment Bruce Davidson is seeking our help in demonstrating that the local community supports the planned redevelopment of the Scout Hut. He would be very grateful if the Parent Council could incorporate details of the plan on their facebook page, so that people's comments would serve as a record of consultation.</p>	<p>KR please could you do this.</p>
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Meeting closed at 8.45pm

Next meeting will be Wednesday 3rd December, 2014 at 7pm to give feedback on the Education Service Engagement Meeting.