

**Tayport Primary School,  
Playgroup and Ferryport Nursery**

**Parent Council**

**Minutes of Meeting**

**Held on Wednesday 8<sup>th</sup> October, 2014 at 7pm**

**Present:** Sherree Rennie (Chair), Jill Tennant (Vice Chair), Vanessa Rengger (Secretary), Jane Holmes (HT), Cllr Margaret Taylor, Jacqui Sugden, Chris Torrance and Kenny Forbes

**Apologies:** Linda Welsh (Treasurer), Kirsten Rae, Laura McDonald, Sandra Turnbull, Jennifer Peterson, Sharon Black, Amanda Simpson, Mrs Wallace.

<b>1</b>	<b>Minutes of Meeting 3.9.14</b> Approval of the minutes was proposed by Kenny Forbes and seconded by Jill Tennant	
<b>2</b>	<b>Chairperson's Report (SR)</b> Low attendance at meeting was noted. Agreed Parent Council banner essential for next meeting. (It is in the office on the radiator behind the filing cabinets.)	<b>VR</b>
<b>3</b>	<b>Treasurer's Report (SR in the absence of LW)</b> Bank Balance currently stands at £3858, which is ringfenced for the playground. Also in response to recent query from Mrs Holmes, the cheque from the Parent Council for £1080 for planters cleared on 16.5.14.	
<b>4</b>	<b>Secretary's Report (VR)</b> Reported that Alison Christie is trying to resolve some technical problems with uploading minutes to Parent Council website. As minutes are supposed to be available to parents, VR thought that we might need a noticeboard in the school? JH has a spare board and suggested that when Tempest Photographers are in school all day on 18 <sup>th</sup> November, committee members could get their photos taken for this display board.	<b>VR remind people</b>
<b>5</b>	<ul style="list-style-type: none"> <li>• <b>School News (JH)</b></li> <li>• JH distributed copies and presented major aspects of the Standards and Quality Report 2013-2014 and the Improvement Plan 2014-2017.</li> <li>• Comments would be appreciated from parents at the next PC Meeting on 19<sup>th</sup> November. Further copies are available for regular PC Meeting attendees. Please ask in the school office.</li> <li>• Standards and Quality Report covers what we did last session.</li> <li>• Improvement plan – this highlights many of the strengths identified from the Inspector's report from our inspection in February and details our improvement priorities for the next year. Our improvement priorities for this session are very much a continuation of those from last session.</li> <li>• Literacy was in the improvement plan last year, to tie in with Fife's plans and this session there is a big focus on maths and numeracy.</li> <li>• A rigorous tracking system has been put in place in the last 18 months, which means that our school performance is now more</li> </ul>	

	<p>accurately represented ( avoiding the kind of blip which is seen in the 2012 figures).</p> <ul style="list-style-type: none"> <li>• The available statistics suggest that as a school we may be underdeclaring when children are secure at Curriculum for Excellence levels and as a staff we are working together to develop our confidence in declaring when children are secure at Early, First and Second levels of Curriculum for Excellence. We are also working with our cluster schools and Madras College to ensure consistency of understanding about what 'secure' looks like.</li> <li>• There are 2 summaries at the back of the document , one for the school and one for the nursery.</li> <li>• <b>Vision and Values.</b> The last version of this was done when John Hughes was Head Teacher and there have been many changes within the school and staff since then. The school and the nursery, as separate entities, had separate statements, so the aim now is to produce a joint statement.</li> <li>• <b>P7 's attended an Enterprise and Manufacturing Challenge Day at Madras recently and Tayport's team came second.</b></li> <li>• <b>Dairsie Dash-</b> the girls team were placed second and the boys team third. Shane Malcolm was awarded the girl's overall silver medal for her running times.</li> <li>• <b>Ardroy went very well with almost all P7's attending this year.</b></li> </ul>	
<b>6</b>	<p><b>Nursery News</b>  JH mentioned that they had recently been on a visit to the Botanic Garden and that Tempest Photographers would be visiting tomorrow (9<sup>th</sup>) and that gym sessions had started on Fridays.</p>	
<b>7</b>	<p><b>Playgroup News</b>  No news</p>	
<b>8</b>	<p><b>Playground Committee (VR)</b>  Planters have now been ordered after lots of difficulties which are detailed in the attached Playground Committee Minutes.  BT project had had to be scaled back to a stage, tree trunk seats and possibly a blackboard. The cost of surveys required by Fife Council for BT to construct an obstacle course were outside the scope of a voluntary project.  Bank of Scotland Community Fund voting will close on Friday 10<sup>th</sup> October and the results will be announced on 3.11.14.  Awards for All application- formal approval of the committee was recorded for submission of an application for £10,000 towards an agility trail. Total cost will be £11,300.  JH thanked VR for her work on the application.  School Eco-Committee submitted a request for £318.53 for 6 coloured wheelie bins, plus stickers made from winning designs from a school poster competition.  Parent Council agreed to fund this. VR to write a letter to the Eco-Committee</p>	VR

	and arrange for LW to write cheque to Tayport Primary School	
9	<p><b>Halloween Coffee Afternoon (SR)</b>  This will take place on Friday 31<sup>st</sup> October from 3-5pm  Funding will go 30% to the school , 70% to the playground.  Alison Christie has done posters.  There will be the usual stalls. Teas and Coffees, but no hot dogs.  Some concern has been expressed about children wearing fancy dress on the bouncy castle and tripping, so fancy dress will be optional and there will be no fancy dress competition.  Helpers may dress up.  Bouncy castle will be available outside, weather permitting.  Jacqui Sugden asked if anyone had spoken to the After School Club about alternative accommodation on that day?  Stall holders will be asked for a nominal fee this time. LW is dealing with this.</p>	<p>VR to check supplies</p> <p>JH</p>
10	<p><b>AOCB</b>  <b>Christmas Disco</b> has been booked for P5-P7's for Wed 17<sup>th</sup> December.  <b>School finishes for Christmas on 19.12</b>  <b>Cash for Kids</b> – SR says we can apply again now that funding for the playground project has been raised under the auspices of the playground committee. VR mentioned that Terms and Conditions of a lottery award are that it cannot be combined with money from another charity, but she will check about Bank of Scotland funding award.  SR wondered whether the school needs any more sports equipment? JH thinks not at present. Volleyball nets and stands have already been purchased with money from the Fife Educational Trust as well as athletics equipment such as javelin and discus.  <b>Tentsmuir Run</b> will take place at end of October. There will be a combined Boys and Girls race. Information needs to be with JH by Friday 10<sup>th</sup>.  <b>Visualisers</b> – 5 have been purchased so far and we need 6 more. VR asked if it would be possible to have a demonstration of how they would be used in a classroom.  <b>Open Afternoon</b> will be held on 12.12. The Parent Council will organise the Christmas Fair on one side of the hall and there will be a display of writing by the children on the other side.</p>	<p>JH</p> <p>SR</p> <p>JH</p>

**Date of Next Meeting : Wednesday 19<sup>th</sup> November (Playground Committee will be moved to the 12<sup>th</sup> November)**