



Tayport Primary School,
 Playgroup and Ferryport Nursery
 Parent Council

Minutes of Meeting

16/01/2013 @ 7pm

Apologies: Sherree Rennie (Chairperson), Jenni McCallum (Playgroup Leader), Cllr Maggie Taylor, Catriona Sharp, Irene Donaldson (Acting HT), Jill Tennant, Kevin Wilson, Allison Wilson

In attendance: Linda Welsh (Treasurer), Alison Christie (Secretary), Kirsten Rae (Vice Chair), Jennifer Peterson (DHT), Fi Tough, Angela Scott, Susan Main, Andrew Dykes, Chris Torrance, Vanessa Rengger, Paul Atkinson, Joy Atkinson, Kirsty Wright

1	<p>Matters Arising from Last Meeting</p> <p>Minutes of the last meeting were approved by Angela Scott and Kirsten Rae.</p>
2	<p>Chairperson's Report (KR)</p> <p>Sherree would like to wish everyone a happy new year and lets hope we can enjoy a happy new year at school too.</p> <p>Sherree would like to thank Fi & Joy and all the other parent helpers for their hard work with the children's Christmas cards but feels the plans for this year need to be discussed in great detail at a future meeting.</p> <p>Sherree has received many words of thanks from staff regarding the gifts & cards she organised from the PC at Christmas for their hard work during a difficult year.</p> <p>She also received a lovely email from Samantha Dykes thanking the PC for supplying her class with their much awaited Smartboard. The class are already enjoying an enhanced learning experience and are very thankful for our support.</p> <p>Both Smartboards have now been installed. Leaving us only 2 to fund for school and 1 for nursery.</p> <p>Sherree has also spoken with Susan Adamson at Nursery and is waiting for a date to be confirmed for her to organise a Sponsored Walk with both Nursery classes to raise funds for their much needed outdoor climbing frame. This will take place this term.</p> <p>Sherree also plans to do a sponsored walk with the School this term to kick off the fundraising again. Can Jennifer check the diary for a Friday that suits??</p>

3

Treasurer's Report (LW)

Current Balance	£5419.65
Still to pay	
Smart boards	£3000
Rugby bus contribution	£100
Burgh gardens	£70
Balance after above payments	£1530.00 approx

The Parent Council raffle at the Christmas Fair raised £177.30

4

Secretary's report (AC)

Website update - stats on first day 130 unique visitors, 147 pageviews. Alison requested to JP that the school give us details of future events; open afternoon's, outings, parent chat etc so they can be posted on the new website. Promoting the new website on bag drops, newsletters etc was also requested.

Asda bag packing - Very poor response to this fundraiser. This has now unfortunately been cancelled.

5

School News (JP)

New Head teacher -Jane Holmes due to start on 28th January. Jane has already been into the school and met all the staff. She is looking forward to starting.

Building Site meeting – Meeting was held today (16/01/2013), there have been minor delays, building services hoping to get back on track depending on weather.

Replacement windows – Man from the Council has been in to measure up replacement windows. No date for start of this work as yet.

Smartboards – These have been installed in rm 4 & 5. Second part of training will take place at the end of January.

IT Support – Staff have been in looking at IT equipment.

Catriona McPherson – Has been in to discuss with management supporting children who have experienced bereavement.

Christmas fair raised £870.00 – The funding from the Christmas fair will be divided up, with the largest portion going to the two classes who set it up, but with all other classes and the nursery (who donated bulbs to sell) receiving something. A bag drop will go out to say what the money will be spent on.

Tuck shop - Ongoing (ID)

CCTV – Cameras at the front door needs to be repositioned.

6	<p>Christmas parties - All went well, thanks to Parent Council for donation and to Ben Lowes dad who provided the disco.</p> <p>Pauline Smeaton - From library coming in to do booking reading session with P1 and P2.</p> <p>Children have been looking at Scottish poetry this month.</p> <p>Nursery (JP)</p> <p>M&M productions – Xmas shows went well. Provision booking for Christmas 2013 has been made.</p> <p>Nursery - Will receive some of the money raised at the Xmas Fair for their contribution.</p> <p>Xmas Parties – All the parties went well and the children had a great time.</p> <p>Transition Week- Starts week commencing 14th January.</p> <p>P1s – Enrolment week commencing 14th January. Kirsten asked for the nursery kids to have lunch at school to be reinstated for 2013 intake</p> <p>Guide dogs – Visiting week commencing 14th January.</p> <p>Zoolab – Scheduled to come in soon. Kirsten and Alison to provide information for alternative to Zoolab that could save money.</p>	
7	<p>Playgroup News (JMcC)</p> <p>Nothing to report.</p>	
8 9	<p>Fundraising</p> <p>Susan Mains informed the group of a potential fundraising opportunity for the garden project. Details to be send to committee.</p> <p>The group discussed fundraising and agreed we should emphasize on website and any future PC bag drops that we have reduced fundraising opportunities due to the limited space/H&S etc. Committee to find out what we raised in total last year prior to building project.</p> <p>Linda to find out how much the Hoova music night made from Sally’s records.</p> <p>V & A at Dundee Project^(SM)</p> <p>Susan looking into funding to involve local community groups and schools. Will speak to Jennifer.</p>	

10	<p>Any Other Business –</p> <p>Fundraising - Paul Atkinson has volunteered to lead the fundraising (with regards to applications) by initially researching possible sources online. Paul also brought to our attention that on Fife Council’s website there are tender’s for various work (Windows, sprinkler system, under floor heating)to be carried out at Tayport Primary. Part of the conditions for the tenders has a section on how the proposed tender is going to deal with an “active school”. Paul felt this information should be passed on to the school and parents, everyone was in agreement. Better communication required from Fife Council. This can be discussed the next time Cllr Maggie Taylor is present.</p> <p>Nestle Cereal tokens – Vanessa asked Jennifer if she could find out the logon details for the Nestle Book tokens as this is likely to still be in Mr Hughes name.</p>	
11	<p>Date of Next Meeting – Jennifer to find out from new HT on her availability for next meeting.</p>	